

Will Planning Guide



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Will Planning Guide

4 Easy Steps to a God-Honoring, Money-Saving Will

Congratulations!

You are on your way to getting your financial house in order. It's a great feeling knowing you are honoring God, your family, and the ministries you love while planning for your future. We've created this guide to help you think through various aspects of what it means to leave a legacy. Not only will it help you consider important questions, but it will also save you time and money as you prepare to meet with an estate planning attorney.

Simply fill in the blanks below as best you can in each of the four sections.

If a question does not apply to you, just leave it blank.

Also, jot down any questions that come to mind as you fill in the blanks and take them with you to your meeting with the attorney.

When you are finished, print a copy of this document for your records and a duplicate for the estate planning attorney.

Step 1. Our Family

You

Full Name: _____

Other names by which you have been known: _____

Citizenship: _____

Date of birth: _____

Social Security Number: _____

Status: Single Married Widowed Separated Divorced Re-Married

Existing will? Yes No if yes, what is the date of that will? _____

Spouse

Full Name: _____

Other names by which you have been known: _____

Citizenship: _____

Date of birth: _____

Social Security Number: _____

Status: Single Married Widowed Separated Divorced Re-Married

Existing will? Yes No if yes, what is the date of that will? _____

Children (including legally adopted, predeceased, or children by other marriages)

Child #1

Full name: _____

Relationship: _____

Date of birth: _____

City/State: _____

Special needs? Yes No

If married, spouse's name: _____

Any children born of this child's marriage? Yes No

If yes, list names and ages: _____

Child #2

Full name: _____

Relationship: _____

Date of birth: _____

City/State: _____

Special needs? Yes No

If married, spouse's name: _____

Any children born of this child's marriage? Yes No

If yes, list names and ages: _____

Child #3

Full name: _____

Relationship: _____

Date of birth: _____

City/State: _____

Special needs? Yes No

If married, spouse's name: _____

Any children born of this child's marriage? Yes No

If yes, list names and ages: _____

More Children If you have more than three children, you may list their information here.

Step 2: The People We Trust

Guardianship

Who would you want to be the guardian of any minor children if both you and your spouse are deceased?

First choice: _____

Contact information: _____

Second choice: _____

Contact information: _____

Trustee

If you and your spouse died leaving minor children, who would you want to manage their property until they are old enough to handle it on their own?

First choice: _____

Contact information: _____

Second choice: _____

Contact information: _____

How and when would you like the assets in the Children's Trust distributed?

Examples:

- All paid out when my youngest is 25 years old
- 1/3 when my youngest is 21, 1/3 at 26, and 1/3 at 30
- 1/2 when my youngest is 25 and 1/2 at 30 Other instructions?

Executor or Personal Representative

Who would you want to supervise the execution of your will and final distribution of your property?

First choice: _____

Contact information: _____

Second choice: _____

Contact information: _____

Do you want to compensate your Executor or Personal Representative? Yes No

Power of Attorney

Who do you want to handle your affairs if you're unavailable or unable to do so?

Financial/Business Matters

First choice: _____

Contact information: _____

Second choice: _____

Contact information: _____

Health Care Decisions

First choice: _____

Contact information: _____

Second choice: _____

Contact information: _____

Special Instructions: _____

Step 3. Our Money and Belongings

What You Own (Assets)

Checking

Institution name and address: _____

Name(s) on account: _____

\$ value: _____

If you have more than one checking account, list the institution name and address, name(s) on account, and \$ value here:

Savings

Institution name and address: _____

Name(s) on account: _____

\$ value: _____

If you have more than one account, list the institution name and address, name(s) on account, and \$ value here:

Certificates of Deposit

Institution name and address: _____

Name(s) on account: _____

\$ value: _____

If you have more than one account, list the institution name and address, name(s) on account, and \$ value here:



Securities (stocks, bonds, mortgages, notes, or trust deeds)

Type of account: _____

Institution name and address: _____

Name(s) on account: _____

\$ value: _____

If you have more than one account, list the institution name and address, name(s) on account, and \$ value here:

Annuities

Institution name and address: _____

Name(s) on account: _____

\$ value: _____

If you have more than one account, list the institution name and address, name(s) on account, and \$ value here:

Retirement Accounts (IRA, 401k, etc)

Type of account: _____

Institution name and address: _____

Name(s) on account: _____

\$ value: _____

Type of account: _____

Institution name and address: _____

Name(s) on account: _____

\$ value: _____

If you have additional retirement accounts, list the type of account, institution name and address, name(s) on account, and \$ value here:

Additional Assets (business property, limited partnerships, notes receivable, etc.)

Description: Owner: _____

\$ value: _____

If you have additional assets, provide the description, owner, and \$ value here:



Life Insurance

Life insurance company: _____

Beneficiaries: _____

Face value: _____

If you have more than one life insurance policy, list the company, beneficiaries, and face value here: _____

Homes and Real Estate Home/real estate description:

Address: Name(s) on title: _____

Approximate \$ value: _____

If you have more than one home or property, list the home/real estate description, address, name(s) on title, and approximate \$ value here:

Vehicles(automobile, RV, motorcycle, watercraft, etc.)

First vehicle description: _____

Owner: _____

\$ value: _____

Second vehicle description: _____

Owner: _____

\$ value: _____

If you have more vehicles, list the description, owner name, and \$ value here:

Household Items (furnishings, antiques, jewelry, collectibles)

Description:

Owner: _____

\$ value: _____

List other significant household items here including description, owner, and \$ value: _____

What You Owe (Liabilities) Loans, mortgages, credit cards, and other debts

Description: _____

\$ amount: _____

Description: _____

\$ amount: _____

Description: _____

\$ amount: _____

Step 4. The People and Ministries We Want to Bless

Not only does a will protect and provide for your family, but it also communicates your values to them and your heart for ministry. For many Christians, a gift from their Will (called a “bequest”) is the largest contribution they will ever make to ministry, impacting people for Christ for generations to come. The most common approaches for ministry bequests are:

- Add “Charity” to your family. Some families treat charitable organizations like one additional child. For example, if a family has three children, they might add a fourth child named “Charity” and divide the assets in their will into four equal parts. Each of their children would receive 25%, and the remaining 25% would be divided among their favorite charitable organizations.
- Percentage of your estate. Other families commit a percentage of their estate to the ministry organizations they love, dividing the remaining percentage among their heirs.
- Set a cap. Others prayerfully decide on a “cap” for their children’s inheritance, leaving the rest of their assets to advance Christian ministry. This approach is used when the parents want to provide a modest gift to bless their children and eliminate concerns of creating dependence or giving too much too soon.

Use the following pages to list the people, churches, and charitable organizations to whom you wish to make a bequest. This Will Planning Guide (or legacy planner) is a free resource provided by Albany Bible Institute-Camp Pinnacle.

If you wish to leave a legacy through a gift in your will to us, our legal name and Tax ID number are:

Legal Name: Albany Bible Institute-Camp Pinnacle
Federal Tax ID Number: 14-1416690



1 Name of Person/Charitable Organization: _____

City/State: _____

Percentage or dollar amount of your estate you wish to leave to this person or organization: _____

Tax ID #: _____

Description of property you wish to leave (land, home, jewelry, collectibles, stocks, etc:)

2 Name of Person/Charitable Organization: _____

City/State: _____

Percentage or dollar amount of your estate you wish to leave to this person or organization: _____

Tax ID #: _____

Description of property you wish to leave:

3 Name of Person/Charitable Organization: _____

City/State: _____

Percentage or dollar amount of your estate you wish to leave to this person or organization: _____

Tax ID #: _____

Description of property you wish to leave:

4 Name of Person/Charitable Organization: _____

City/State: _____

Percentage or dollar amount of your estate you wish to leave to this person or organization: _____

Tax ID #: _____

Description of property you wish to leave:

5 Name of Person/Charitable Organization: _____

City/State: _____

Percentage or dollar amount of your estate you wish to leave to this person or organization: _____

Tax ID #: _____

Description of property you wish to leave:



Congratulations on completing this important planning document.

Print a copy for your records and a duplicate copy for your estate planning attorney.

May you experience the peace that comes from knowing your financial affairs are in order. Your future planning will help your family, advance the work of Christ around the world, and impact lives for generations.